

August 26, 2020

Good afternoon Families,

The Kindergarten – 2nd Grade iPads are ready to be picked up! We are going to hold device pickup for students on Friday, August 28th from 8 am – 4 pm. We will hold rollout in the lobby and cafeteria, so please plan to enter through our side bus rider door.

Below you will find the in-depth review of the device check out process and the necessary requirements that was also sent out last week.

All **Kindergarten – 2nd** grade students should pick up their devices this Friday, August 28th between 8:00 a.m. and 4:00 p.m. Students will need to log into their devices while onsite. If students cannot attend with their parent, the parent can log into the device for their child. Usernames and passwords will be available.

Any students who did not yet pick up their device in **grades 3-5** may also attend and pick up this Friday!

In order to be eligible to receive a device you must meet the following requirements:

1. You must have completed the online registration process for your child(ren). This includes providing the necessary proof of residency. Keep in mind, once you complete the registration process, it can take 24-48 hours to process.

2. You must have paid the \$20 technology fee or been approved for a waiver. The fee can be paid by check, cash, or through the online payment system (on the CES website) that was detailed in last week's communication to parents. If you would like to request a fee waiver, please email Mrs. Roberts, our Assistant Principal at Renee.Roberts@beaufort.k12.sc.us. The waiver is an application process, therefore anyone requesting a waiver will need to wait until next week to pick up their child's device once a determination of eligibility has been made by the district.

3. If your child has been assessed a fine for lost or damaged technology equipment, the fine needs to be paid in full or a promissory note signed indicating that the fine will be paid in full by the close of December.

All safety measures will be followed during the device check out.

Lastly, please remember, anyone who enters the building must wear a mask. Thank you, and as always please reach out to us with any questions or concerns.

Melissa Pender
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Renee Roberts
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Coosa Elementary School