

August 19, 2020

Good afternoon Families,

I would like to provide a more in-depth review of the device check out process and the necessary requirements.

Device Pickup (3rd-5th Grades): All 3rd-5th grade students should pick up their devices this Friday, August 21st between 8:00 a.m. and 4:00 p.m. Students will need to log into their devices while onsite. If students cannot attend with their parent, the parent can log into the device for their child. Usernames and passwords will be available.

Device Pickup (Kindergarten-2nd grade): Kindergarten through 2nd grade device pickup dates will be scheduled soon. Once devices are prepared for the students, we will create a schedule and communicate to our families.

In order to be eligible to receive a device you must meet the following requirements:

1. You must have completed the online registration process for your child(ren). This includes providing the necessary proof of residency. Keep in mind, once you complete the registration process, it can take 24-48 hours to process.
2. You must have paid the \$20 technology fee or been approved for a waiver. The fee can be paid by check, cash, or through the online payment system that was detailed in yesterday's communication to parents. If you would like to request a fee waiver, please email Mrs. Roberts, our Assistant Principal at Renee.Roberts@beaufort.k12.sc.us. The waiver application will not be available until Friday, therefore anyone requesting a waiver will need to wait until the following week to pick up their child's device once a determination of eligibility has been made by the district.
3. If your child has been assessed a fine for lost or damaged technology equipment, the fine needs to be paid in full or a promissory note signed indicating that the fine will be paid in full by the close of December.

All safety measures will be followed during the device check out.

Lastly, please remember, anyone who enters the building must wear a mask. Thank you, and as always please reach out to me with any questions or concerns.

Melissa Pender
Principal
Coosa Elementary School